

Team Manager Registration Guide BEGINNERS



1 Go to this [link](#) and login to your netball connect account.

If you don't have an account you will need to create one.

A screenshot of the NetballConnect registration page. It features the NetballConnect logo at the top. Below the logo is an orange button labeled 'NEW USER - REGISTER'. Underneath, there are two input fields for 'Username/Email' and 'Password', with a 'Forgot/ Reset Password' link below the password field. At the bottom, there is an orange button labeled 'LOGIN'. The background has a yellow and orange abstract design with silhouettes of people.

3 click 'sign up to competition'

A screenshot of the 'Sign up to Competition' page on NetballConnect. The page has a progress bar with three steps: '1 Select Competitions', '2 Participant Details', and '3 Additional Information'. The first step is active. The main content area shows details for 'Surf Coast Netball Association - Tuesday Beginners - Summer'. It includes a registration period from '05/09/2022-06/04/2023' and a 'Find Another Competition' link. Below this, there are sections for 'Membership Details' with a dropdown menu for 'Player Membership - Junior Player', 'Registration Divisions*' with a dropdown for 'Beginners (8-10years)', and 'Team - Pay At Registration' with a price of '\$1151.40 incl.GST'. There is also a note: '*Membership Fees may also be due at Registration'. The 'Competition Specifics' section includes 'Training' (No information provided), 'Special Notes' (No information provided), 'Competition Venue' (Wurdi Baierr Stadium), and 'Contact Details' (info@scna.net.au). At the bottom right, there is a red dashed box around an orange button labeled 'SIGN UP TO COMPETITION'.

2 Click '+ New Team Registration'

A screenshot of the 'Select or Add a participant' page on NetballConnect. It shows a list of participants, with one participant named 'Your Name' (Female, 12/08/1980) having a 'VK' icon. To the right of the list is a button labeled '+ New Participant Registration'. Below the list, there is a red dashed box around a button labeled '+ New Team Registration'.

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4 Select 'Manager'
Check your details and input your team's name. You don't need to add team members. Team players will need to be sent to info@scna.net.au See point 8

This screenshot shows the 'Sign up to Competition' page on NetballConnect. The progress bar indicates three steps: 'Select Competitions' (checked), 'Participant Details' (current step, highlighted in orange), and 'Additional Information'. The selected competition is 'Surf Coast Netball Association - Tuesday Beginners - Summer' with registration dates from 05/09/2022 to 06/04/2023. Under 'Your Details', the 'Person Registering Role' is set to 'Manager' (highlighted with a red dashed box). Other options include Admin, Senior Official Membership - Coach, Junior Official Membership - Coach, and Player. Gender is set to 'Female'. The 'First/Preferred Name' field is empty. The 'Middle Name' field is also empty. The 'Mobile Number' field is empty. The 'Relationship to Participant' is set to 'Spouse'. Under 'Team Details', there are buttons for 'DOWNLOAD TEMPLATE' and 'IMPORT TEAM'. The 'Team Name' field contains 'Torquay Turtles'. A red dashed box highlights the 'NEXT' button at the bottom right.

5 Answer any additional information then click 'Sign up to competition'

This screenshot shows the 'Additional Personal Information' section of the registration form. It includes a 'MyNetball ID' input field. A question asks 'Do you identify as being of Aboriginal or Torres Strait Islander origin?' with options 'Not Applicable' (selected), 'Aboriginal', and 'Torres Strait Islander'. Another question asks 'In which country were you born?'. A question asks 'Do you have an intellectual disability or a physical impairment?' with 'Yes' and 'No' options. A 'Photo Consent' section asks for consent for promotional purposes, with 'Yes' and 'No' options. A 'Public Profile' section asks for consent to make the profile public, with a 'No' option selected. A dropdown menu for 'Which Suncorp Super Netball Team do you follow?' is set to 'Melbourne Vixens'. A question asks 'How did you hear about this Competition?' with options: Facebook, Instagram, Google, Website, A friend or family member referred me, Returning Member, and Other. A final question asks 'How many years have you played Netball?' with a dropdown menu set to '0'. A red dashed box highlights the 'SIGN UP TO COMPETITION' button at the bottom right.

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6 Follow final step, checking information relevant to you and your team, read terms and conditions and then click 'continue'.

This screenshot shows the final registration step on the NetballConnect platform. At the top, it identifies the team as 'Torquay Turtles' (0 members) and the competition as 'Tuesday Beginners - Summer'. A payment summary indicates a total of \$1151.40 for 'Full Competition - Upfront'. Below this, there is a 'Jean Cowan Bequest' section with donation options of \$2, \$5, or \$10, and a 'Manager' role selected. The 'Terms & Conditions' section is also visible, with a checkbox for agreement. A large orange 'CONTINUE' button is highlighted with a dashed red border at the bottom of the page.

7 Pay your team registration fee in full via credit or debit card.

This screenshot displays the payment interface. Under 'Secure Payment Options', 'Credit/Debit Card' is selected. A warning message states that credit card payments will be the default method. The 'Your order' summary shows a total of \$1151.40 for the team registration, with a 'SUBMIT' button at the bottom right.

8 Please email info@scna.net.au with the following information so we can manually add players into your team and check they are insured.

- Team Name
- Competition i.e. 'Beginners'
- All players names including their Netball Victoria player ID. They will have this once they have registered as a player into the competition

If you have any problems with payment, please contact the committee on info@scna.net.au