



SURF COAST NETBALL ASSOCIATION INCORPORATED

BYLAWS

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DEFINITIONS

“Association” means the Surf Coast Netball Association Incorporated (SCNA).

“Team” means a group of players (minimum of 7 people) who have registered to play a current or upcoming SCNA summer or winter season.

“Team Manager” is an individual appointed by a Team (one required per Team) to be the main point of contact between the Team and the Association.

“Bylaws” means these ByLaws of the Association as amended from time to time.

“Committee” is the governing body of the Association.

“Constitution” means the constitution of the Association as amended from time to time.

“Ineligible player” is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.

“Team Official” has the meaning given to it by Bylaw 8.

“Winter season” relates to the Association competition conducted during terms 2 and 3 each calendar year.

“Summer season” refers to the Association competition conducted during term 4 of one calendar year and term 1 of the following calendar year.

“Member/s” refers to all personnel affiliated with the Association, including Committee members, Team Managers, Team Officials, coaches, umpires, players, and parents/guardians.

BYLAWS

These Bylaws are the rules governing the internal affairs of the Surf Coast Netball Association Incorporated. They are the operating procedures that determine the conduct of the Association and its members. In addition to these bylaws, the Association shall follow the official Netball Rules as set down by the International Netball Federation, unless these have been superseded by local bylaws or competition regulations.

The Committee adopted these Bylaws on 29 May 2023. Any amendments to these Bylaws come into effect on the date they are approved by the Committee and will remain in force until amended, repealed or replaced.

1. CODES OF CONDUCT

1.3 Codes of Conduct

- (a) At all Association games in both summer and winter seasons, Netball Australia and Netball Victoria's Codes of Conduct are to be adhered to. These Codes explain what is expected of each person involved in our Association's competitions or part of our Association's community. For clarity, the following Codes of Conduct will apply:
 - (i) [Netball Victoria Code of Conduct - Spectator](#)
 - (ii) [Netball Victoria Code of Conduct - Player](#)
 - (iii) [Netball Victoria Code of Conduct - Umpire](#)
 - (iii) [Netball Victoria Code of Conduct - Guardian](#)
 - (iv) [Netball Victoria Child Safety in Netball Code of Conduct](#)
 - (v) [Netball Australia Code of Conduct](#)
 - (vi) [Netball Australia Child Safeguarding Policy](#)
- (b) In addition to the Netball Victoria Codes of Conduct listed above, the Association has created our own Codes of Conduct that highlight expected behaviour when taking part in Association competitions or as part of our netball community:
 - (i) [SCNA Player Code of Conduct](#)
 - (ii) [SCNA Spectator Code of Conduct](#)
 - (iii) [SCNA Umpire Code of Conduct](#)
 - (iv) [SCNA Parent/Guardian Code of Conduct](#)

1.4 Fair Play Code

- (a) The Association will adhere to [The Victorian Government's Fair Play Code](#) - a code of conduct for sport and recreation in Victoria which outlines the standards of behaviour expected for everyone involved.
- (b) As per the Fair Play Code, the following five (5) core values of fair play will be used as the basis for all Association policies and guidelines:
 - (i) Integrity
 - (ii) Respect
 - (iii) Responsibility
 - (iv) Fairness
 - (v) Safety

Penalty: The Committee will impose any penalty it sees fit for any reported breaches of these Codes or Association bylaws. Refer to Bylaw 28 for outline of disputes, disciplinary actions and complaints.

2. MEETINGS

2.1 Committee meetings

- (a) The Association will hold a minimum of two (2) Committee meetings at various times throughout the calendar year.
- (b) All Association members will be welcome to attend any nominated Committee meeting if they desire.

2.2 Special General Meetings

- (a) As per the Association Constitution, Special General Meetings will be called as required and all Association members will be given 14 days notice of the date, time and location.
- (b) Any Association member is eligible to request a Special General Meeting, which must be done in writing to the Association.
- (b) If a special resolution is to be discussed, 21 days notice will be given for the Special General Meeting.

2.3 Annual General Meeting (AGM)

- (a) As per the Association Constitution, the Association's AGM will be held within six (6) months of 31 December each year.
- (b) The date, time and location of the AGM will be communicated to all Association members at least two (2) months in advance.
- (c) All Association members will be invited to attend the AGM.

2.4 Bylaws Review Meeting

- (a) The Association will schedule a Bylaws Review Meeting annually in November or December.
- (b) Date, time and location for the Bylaws Review Meeting will be provided at least 21 days in advance and an invitation to attend will be extended to all Association members.
- (c) Any recommendations for rule changes or amendments to the Bylaws are to be made in writing to the Committee at least fourteen (14) days prior to the nominated Bylaws Review Meeting.
- (d) All recommendations for changes or amendments to the Association Bylaws will be put forward for consideration and ratification at the next AGM or Special General Meeting.

3. CORRESPONDENCE

- 3.1 All correspondence sent by a Team to the Association must be sent in writing from a Team Manager or other authorised person to a member of the Association's Committee.
- 3.2 All correspondence from the Association to a Team will be addressed to the Team Manager or authorised person.
- 3.3 'In writing' correspondence can be in the form of electronic or handwritten methods.

4. FINANCES

4.1 Fees

- (a) The Committee shall determine the summer or winter competition fees to be paid by each Team to the Association.
- (b) The competition fees shall be calculated to cover the costs of Association and Competition management activities.
- (c) All monies due to the Association must be paid by the nominated due date.
- (d) Any individual with outstanding debt to the Association shall not be permitted to take the court for any Team in any competition until the outstanding debt is paid.
- (e) Any individual who breaches Bylaw 4.1(d) may be subject to a fine or other penalty as determined by the Committee.

4.2 Reimbursements / Payments

- (a) Committee members may be entitled to claim authorised expenses incurred whilst acting in an official capacity from the Association. Receipts must be supplied to the Association in order for any reimbursements to be made.
- (b) Umpires will be paid at the following rates as determined by the Association:

Division	Unbadged	Badged
BEGINNERS (7-10 years)	\$20	\$30

JUNIORS (11-17 years)	\$20	\$30
SENIORS (18+ years)	\$20	\$40

- (c) Other Association personnel may be entitled to claim authorised expenses incurred whilst acting on behalf of the Association as determined at the discretion of the Association on a case-by-case basis.

5. INFORMATION TO TEAMS

- 5.1** The Association shall provide information to all Teams prior to the start of the season. This information may include:
- (a) Association contact details;
 - (b) Association venue address;
 - (c) Competition Bylaws;
 - (d) Fixtures;
 - (e) Working with Children Check and Child Safety Policy requirements; and
 - (e) Details of relevant courses, training sessions, seminars etc.
- 5.2** Correspondence between the Association and Teams may be delivered in various formats, however most correspondence will be done via electronic methods.

6. TEAM REGISTRATION

- 6.1** In order for a Team to be eligible to compete in the Association's competitions, the Team must complete an online registration via NetballConnect by the due date.
- 6.2** All Teams that submit valid registrations and are subsequently registered by the Association shall receive information from the Association, which may include:
- (a) Due date and amount of all fees that are to be paid for the season, including Registration Fees, Netball Victoria Fees and any other fees that may be deemed necessary for that season;
 - (b) A link to the Association Constitution and Bylaws;
 - (c) Information regarding any meetings or other requirements of the Association; and
 - (d) any information provided in accordance with Bylaw 5.
- 6.3** No Team who submits a registration to the Association is to be considered registered until the Association confirms in writing to the Team.
- 6.4** The Association reserves the right to reject the registration of any Team applying to the Association for registration to participate in a competition.
- 6.5** All Teams will have access to relevant Netball Victoria policies, procedures, regulations and Codes of Conduct via the Association's website and [Netball Victoria website](#).

7. NETBALL VICTORIA MEMBERSHIP

- 7.1** The Netball Victoria membership fees are set annually by the Victorian Netball Association Inc. In order to be eligible to participate in affiliated Association competitions or programs (including NetSetGo), as a player, coach or umpire, an individual must be a current financial Netball Victoria member. All Junior, Senior and All Abilities players, coaches and umpires must register through the appropriate NetballConnect links as provided by the Association.
- 7.2** No player, coach or umpire will be permitted to participate in the Association's activities in any capacity without a current Netball Victoria membership. Any breach of this Bylaw will be subject to sanction for the individual or Team as determined by the Committee.
- 7.3** Single Game Vouchers (SGV) may be used by fill-in players or regular players during home and away games as well as finals, and must be purchased through NetballConnect prior to the game.
- (a) Individuals may purchase a SGV which will allow the individual to participate as a player in the Association's activities only for the particular game or activity to which the Single Game Voucher relates.
 - (b) A player must purchase a SGV through NetballConnect prior to becoming eligible to participate in the relevant game and must provide evidence of the purchase upon request.

- (c) Single Game Vouchers will cost \$3 for BEGINNERS/JUNIORS and \$5 for SENIORS and provides that player with suitable VNA insurance for a single game.
- (d) Any player using a SGV must be added to the team list through the NetballConnect Live Scoring process prior to the game commencing.
- (e) There is no limit to the number of SGVs that a single SCNA player can purchase each season.

Penalty: If a team is found to have used a fill-in player who did not purchase a SGV, the non-offending team will be awarded four (4) premiership points for the match plus retain any goals scored, regardless of the game outcome. Offending team will forfeit goals scored, and will receive zero (0) premiership points. Only players from the non-offending team will be considered to have participated in the game. Committee may discuss further sanctions for repeat offenders which will be considered on a case by case basis.

8. TEAM OFFICIALS

8.1 The Team Officials shall consist of the following roles:

- (a) **Team Managers**
 - (i) A team manager must be appointed for each Team.
 - (ii) All team managers must provide evidence of a valid Working With Children Check to the Association prior to commencement of a new season.
 - (iii) All Team Managers are required to read [Netball Victoria's Child Safety in Netball Policy](#) and return a signed declaration to the Association prior to the commencement of a new season.
- (b) **Coaches**
 - (i) It is not a requirement for Association Teams to have a coach.
 - (ii) Where a Team does have a nominated coach, that coach must provide evidence of a valid Working With Children Check to the Association prior to commencement of a new season.
 - (iii) All nominated Coaches are required to read [Netball Victoria's Child Safety in Netball Policy](#) and return a signed declaration to the Association prior to the commencement of a new season.
- (c) **Primary Carer**
 - (i) Each BEGINNER or JUNIOR team with players under the age of 16 must have a primary carer onsite for the entirety of every game

Penalty: BEGINNER or JUNIOR teams without a nominated Primary Carer will be unable to take the court and a walkover will be declared. See Bylaw 21.4

- (d) **Scorer and Timekeeper**
 - (i) Each Team must provide a scorer for every game.
 - (ii) Scorers must be at least 16 years of age.
 - (iii) The Association will make exceptions for SENIOR teams regarding scorers. See Bylaw 16.9.
- (e) **Umpires**
 - (i) An umpire shall be appointed by the Association for each match.
 - (ii) An individual must, at a minimum, have completed the online theory exam to be eligible to be appointed as an umpire.
 - (iii) All Association umpires must have current VNA.
 - (iv) All Association umpires must provide evidence of a valid Working With Children Check to the Association prior to commencement of a new season
 - (v) All Association umpires are required to read [Netball Victoria's Child Safety in Netball Policy](#) and return a signed declaration to the Association prior to the commencement of a new season.
 - (vi) Umpires shall not be changed during a game, except in exceptional circumstances.

- (vii) Trainee umpires may have a badged and qualified mentor at the game to instruct them (BEGINNER or JUNIOR games only)
- (viii) If MVP votes are being collected for a season, umpires will allocate votes to individual players with 3, 2 and 1 votes being given each game.
- (ix) Umpires must sign off on the final score at the end of the game, after scorers and Team captains have approved the result.

(f) **Team Captain**

- (i) Each Team shall nominate a Team Captain at the beginning of each game

8.2 As per Bylaw 15.6, each Team will be allocated a team bench where Team Officials and bench players are located during play.

9. COMPETITIONS

9.1 In accordance with [Netball Victoria Gender Regulation](#), the Association offers the following competitions:

Competition	Participants
BEGINNERS (7-10 years)	Mixed (females and males, no restrictions). See Bylaw 7.7 (a)
JUNIORS 12 & Under	Mixed (females and males, no restrictions). See Bylaw 7.7 (a)
JUNIORS 14 & Under	Female
JUNIORS 16 & Under	Female
JUNIORS 18 & Under	Female
SENIORS (18+)	Female
MIXED SENIORS (18+)	Mixed. See Bylaw 7.7 (d)

9.2 Competitions as indicated in Bylaw 9.1 are subject to change from season to season as required.

9.3 In order for a competition to proceed in a given season, a minimum of five (5) teams is required.

9.4 All Teams must have a minimum of 5 players take the court otherwise a walkover is declared. See Bylaw 21.3 and 21.4.

9.5 For BEGINNER games, on-court coaching is permitted. One person per team is allowed onto the court to assist players. The nominated person must be clearly identifiable by wearing the purple vest provided by the Association.

10. INCLUSIVE ENVIRONMENTS

10.1 The Association is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.

10.2 The Association will endeavour to provide opportunities for males to participate in mixed and male competitions.

10.3 The Association may conduct cultural awareness training and inclusive workshops to ensure your club is providing a welcoming environment and creating awareness around cultural views and barriers.

10.4 The Association supports participation in netball on the basis of the gender with which a person identifies. If issues arise, the Association will seek advice and act in accordance with the [Netball Victoria Transgender & Gender Diverse Policy](#).

- 10.5** All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
- 10.6** The Association observes the Netball Victoria Gender Regulation in regard to male participation:
- (a) Males who are twelve (12) and under can participate in SCNA competitions unrestricted.
 - (b) Males who are thirteen (13) years (and older) are not permitted to participate in female competition. This means that males must be less than thirteen (13) years of age (actual age) as at the first day of the competition or season.
 - (c) Males that turn thirteen (13) during that competition or season will be permitted to participate for the duration of that competition or season.
 - (d) Bylaw 7.1 must also be applied.
- 10.7** The Association observes the [Netball Victoria Gender Regulation](#) in regard to mixed competition:
- (a) Mixed competition for any age groups 12 and Under will have NO restrictions applied on the basis of gender.
 - (b) The Association's mixed competition is Beginners (7-10 years) and Juniors (12 & Under).
 - (c) Mixed competition for any age groups from 13 years and above will observe the following rules:
 - (i) The minimum number of males in a team is ZERO, and
 - (ii) A mixed team must only have a maximum of 3 males on court at any one time, and
 - (iii) A mixed team must only have up to one male in each third on court. For the avoidance of doubt this means:
 - A. One male is permitted in the defence third occupying the position of Goal Defence or Goal Keeper, and
 - B. One male is permitted in the mid third occupying the position of Center, Wing Attack or Wing Defence, and
 - C. One male is permitted in the goal third occupying the position of Goal Attack or Goal Shooter.
 - (d) Bylaw 10.7 (c) may not always be applied to SENIORS mixed competitions where the emphasis is on the social nature of the game and enhancing male participation. In the event that Bylaw 10.7 (c) is not applicable, all Teams will receive relevant correspondence from the Association.

Penalty: TBA if SCNA commences a mixed competition for players aged 13 and over.

11. AGE REQUIREMENTS

- 11.1** To be eligible to play in an Association competition in either the summer or winter season, players must meet minimum age requirements and cannot exceed maximum restrictions as per the following table:

Summer or Winter season	Minimum age requirement	Maximum age limit
BEGINNERS (7-10 years)	Players must be 7 years old at least one week prior to round 1	Players cannot turn 11 until at least one week after the final round
JUNIORS 12/Under	Players must be 10 years old at least one week prior to round 1	Players cannot turn 13 until at least one week after the final round
JUNIORS 14/UNDER	Players must be 12 years old at least one week prior to round 1	Players cannot turn 15 until at least one week after the final round
JUNIORS 16/UNDER	Players must be 14 years old at least one week prior to round 1	Players cannot turn 17 until at least one week after the final round
JUNIORS 18/UNDER	Players must be 16 years old at least one week prior to round 1	Players cannot turn 19 until at least one week after the final round

SENIORS (18+)	Players must be at least 15 years of age to play a SENIORS game	NA
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- 11.2** Specially, Bylaw 10.6 must also be applied.
- 11.3** Participants must provide their correct date of birth at the time of registering and failure to do so will result in ineligibility to participate in the Association's activities.
- 11.4** Participants aged less than 7 years are encouraged to participate in a NetSetGO Program which is not currently offered by SCNA.
- 11.5** Exemptions regarding minimum age requirements will be considered by the Committee on a case by case basis. Requests for exemptions must be submitted in writing to the Committee prior to the commencement of a new season.

Penalty: A Team who is found to have breached Bylaw 11 they will forfeit goals scored, and will receive zero (0) premiership points. The non-offending team will be awarded four (4) premiership points for the match plus retain any goals scored, regardless of the game outcome. Only players from the non-offending team will be considered to have participated in the game. Committee may discuss further sanctions for repeat offenders which will be considered on a case by case basis.

12. GRADING

- 12.1** The Association will implement a grading process which will be determined by the Association to evaluate, grade and re-grade all teams.
- 12.2** Grading will only be considered if a single competition has 10 or more Teams in a given season.
- 12.3** The Association reserves the right to re-grade a Team at any time of any season.
- 12.4** Re-grading requests submitted to the Association by a Team will be considered by the Association without any requirement for the Association to take any further action in relation to the grading of that Team.
- 12.5** The Association will be the ultimate adjudicator of all grading decisions.
- 12.6** If a Team is re-graded during a season, premiership points and goals for and against accrued in the initial grade in that season will be transferred and apply in the new grade the Team has been entered into for the remainder of the season.

13. UNIFORMS AND DRESS CODE

13.1 Players

- (a) All players in a Team are required to be wearing matching tops (or of the same basic colour) that result in players in the same team being easily recognised as belonging to the one Team.
- (b) Players can wear leggings or shorts, with no pockets, as long as the resulting outfit allows them to be easily recognised as belonging to the Team.
- (c) The Association will provide bibs for all Teams, however Teams are welcome to bring their own bibs as long as the colour is not the same as the opposing Team.
- (d) Suitable footwear must be worn at all times.
- (e) Any player may seek a variation to the Team uniform for medical, cultural, religious or other reasonable grounds. Wherever possible, exceptions will be made for other items of clothing that are worn for religious, cultural, medical or other inclusive reasons. Notification should be made in writing and approved before the player takes the court stating the reason for the altered uniform. A copy of the acknowledgement must be provided on game day if requested.
- (f) Head coverings worn for cultural or religious reasons will be considered part of the standard uniform, and do not require the player to seek approval from the Association. Player must ensure the head

covering does not include anything that is dangerous to themselves or another competitor. This includes no jewellery and no sharp pins on head coverings. If the head covering needs to be fastened, clips and non-sharp pins are to be used. Head coverings must be tight and non-flowing.

- (g) No jewellery or body piercing may be worn when participating in the Association's activities. Players may be precluded from participating until such jewellery or body piercings are removed or covered. Wedding bands and/or medic alert bracelets are allowed but must be taped at umpire's discretion.
- (h) Fingernails must be short and smooth when participating in the Association's activities. Players may tape their nails or wear close fitting sports gloves. Before the start of a game, umpires must approve any nail tape or sporting gloves being worn. Players will not be able to take the court if this requirement is not met.
- (i) Teams or players not adhering to the Association's uniform requirements will receive a warning from the umpires during rounds 1 and 2 of a new season. Team uniforms will be enforced from round 3 of each season. Players without suitable Team uniform will be unable to take the court, which may result in a walkover.

13.2 Umpires

- (a) Association umpires will wear white shirts and dark pants/shorts/skirt/leggings.
- (b) Suitable footwear is to be worn by umpires at all times.
- (c) Any umpire wishing to seek a variation from the uniform where circumstances exist, such as religious, cultural, medical or other inclusive reasons, must submit a written application to the Association.

14. CLEARANCES

14.1 The Association does not require players to seek clearances in order to participate in other Leagues, Associations or Competitions.

14.2 In the event that an SCNA player is required to request a clearance by another League, Association or Competition, the SCNA will grant the clearance immediately, unless the player in question owes money to the Association as per Bylaw 4.1(c).

15. CONDUCT OF GAMES

15.1 Rules

- (a) The Association is subject to, and must comply at all times with, the "[Official Rules of Netball](#)" as amended or revised from time to time.
- (b) If a Home Team is ever required, the Team listed first on the fixture is considered to be the Home Team.

15.2 Fixture

- (a) Fixtures for each season will be made available to all Teams through NetballConnect as early as possible prior to the commencement of round 1.
- (b) The Association reserves the right to make changes to the current fixture at any time during the season.
- (c) Any significant changes made to the fixture in relation to game times, venue and days of competition will be communicated to all affected Teams via Team Managers as early as practicable.

15.3 Timing

- (a) The length of quarters for all matches governed by the Association will be as follows:

BEGINNERS (7-10 years)	7-minute quarters, 1-minute $\frac{1}{4}$ and $\frac{3}{4}$ breaks, 2-minute $\frac{1}{2}$ time break
JUNIORS (11-17 years)	8-minute quarters, 1-minute $\frac{1}{4}$ and $\frac{3}{4}$ breaks, 2-minute $\frac{1}{2}$ time break

- (b) If games are centrally timed there will be no injury time. However, matches may be stopped by the umpires at their discretion at any stage as considered appropriate to ensure the safety of players and maintain a safe playing area.

15.4 Venue and equipment

- (a) All games will be played on Netball Victoria approved indoor courts at Wurdi Baierr Stadium located in Wadawurrung Way, Torquay.
- (b) If required due to the number of registered teams in a given season, games will be played on Netball Victoria approved outdoor courts located next to Wurdi Baierr Stadium.
- (c) Netballs and bibs will be provided by the Association for all Association competitions and matches. Teams are welcome to wear their own bibs as long as the colour is not the same as the opposing Team.
- (d) All BEGINNER games will use size 4 balls, provided by the Association.
- (e) All JUNIOR and SENIOR games will use standard size 5 balls, provided by the Association.
- (f) The Association will provide ipads to assist with Live Scoring all matches.

15.5 Player conduct

(a) Offensive language

Any player who uses language deemed offensive or inappropriate by match umpires, whether directed at themselves, another player, umpire, Team Officials or spectators can expect the following progression of actions:

- (i) Player will receive a caution.
- (ii) Player will receive a warning.
- (iii) Player will be suspended from the court immediately and will take no further part in the game.
- (iv) Umpires will send relevant correspondence to the Committee about the player's actions.
- (v) Committee may decide to take further action including making player ineligible for finals or banning them entirely from the current season and future seasons with the Association.

(b) Dangerous play

Any player who uses reckless and/or dangerous action/s that affect the safety of another player, umpire, Team Official or spectator including, but not limited to, punching, kicking, tripping or striking a player with any part of the body, or causing a player in the air to fall by moving into the path of that player, can expect the following progression of actions:

- (i) Penalty pass to the opposition, and player to receive a warning.
- (ii) If deemed serious enough, the player will be suspended from the court immediately and will take no further part in the game.
- (iii) Umpires will send relevant correspondence to the Committee about the player's actions.
- (iv) Committee may decide to take further action including making player ineligible for finals or banning them entirely from the current season and future seasons with the Association.

15.6 Team Bench

- (a) The maximum of five (5) players not on court will constitute the Team Bench
- (b) The Team Bench must only consist of personnel as outlined in Bylaw 8.
- (c) Anyone not included in Bylaw 15.6 (a) or (b) must not sit on the Team Bench.

Penalty: Teams in breach of Bylaw 15.6 can expect a warning from umpires with unauthorised personnel asked to leave the Team Bench immediately and for the duration of the game. Further sanctions will be considered by the Committee on a case by case basis for repeat offenders, and may include loss of premiership points or ineligibility for finals.

16. SCORING

- 16.1** All Association games will be live scored via NetballConnect, with final game scores and appropriate premiership points confirmed and added to relevant ladders the following day.
- 16.2** Suitable training will be provided to conduct scoring.
- 16.3** Each Team must provide a non-participating scorer for all games. Scorers must be at least 16 years of age.

Penalty: Committee will consider sanctions for any Team who does not provide a suitable scorer.

- 16.4** The scorers must stay together for the duration of the game on the bench side of the court, level with the centre circle.
- 16.5** One (1) official Live Scoring App will be used for each game. This Live Scoring App will list the complete names (both given and surname) of all players intending to participate as players in the game, and will also keep a record of centre passes that can be provided upon request by an umpire.
- 16.6** All players in attendance are to be marked off through the NetballConnect app prior to the commencement of the game. Players who do not appear on the electronic scoring device before the game commences must be added through the live scoring app or will be unable to take the court once the game begins.

Penalty: In the event of it winning the game, the offending Team will forfeit all match points and scored goals. In the event of it losing the game, the offending team will forfeit all scored goals. The non-offending team shall be awarded the match points and retain its scored goals. Only players from the non-offending team will be considered to have participated in the game. Committee may discuss further sanctions for repeat offenders which will be considered on a case by case basis.

- 16.7** At the conclusion of the game, to indicate their satisfaction that the information is correct, umpires will be asked to check the final scores appearing in the NetballConnect app prior to scores being confirmed.
- 16.8** If a scorer or Team believes the score is incorrect they must:
- (a) not confirm the final score in the Live Scoring App and notify the Committee;
 - (b) lodge a dispute in writing with the Association's secretary within 48 hours of the game being played. The Committee will advise the result of the dispute and this decision shall be final and binding on all parties.
- 16.9** Bylaws 16.3 and 16.4 may not be applicable to SENIORS competitions, as decided by the Committee and as communicated with relevant Team Managers.

17. COMPETITION LADDERS

- 17.1** Competition ladders will be made available by the Association during competition seasons.
- 17.2** Premiership points are awarded during competition seasons as follows:
- (a) 4 points for a win or a forfeit win;
 - (b) 2 points for a draw or a bye; and
 - (c) 0 points for a loss or a forfeit loss.
- 17.3** In the event of Teams being equal on points, positions shall be determined by the percentage of goals scored for and against each Team (with a higher percentage from the relevant Teams leading to higher position on the ladder). In the event of Teams being equal on both points and percentage, positions shall be determined by the greater number of goals scored by those Teams.

18. BORROWING PLAYERS

- 18.1** For SCNA BEGINNER and JUNIOR (7-17 years) competitions in both summer and winter seasons;
- (a) Players shall only be permitted to play in a higher section or age group and cannot fill in for another Team in the age division in which they are already a registered player of an existing Team.
 - (b) Players may transfer between Teams in the same age group until the player participates in their fourth game with the one Team in one season. Once this occurs the player will be deemed to have transferred to that Team (New Team) and for the duration of the season is only eligible to play for the New Team.
 - (c) Players may play a maximum of three (3) games in a Team without transferring to that Team for the duration of the season in accordance with Bylaw 18.1 (b).

Penalty: Non-offending team will be awarded four (4) premiership points for the match plus retain any goals scored, regardless of the game outcome. Offending team will forfeit goals scored, and will not be awarded any premiership points. Only players from the non-offending Team will be deemed to have participated in that game. Committee may discuss further sanctions for repeat offenders which will be considered on a case by case basis.

- 18.2** Bylaw 17.1 applies only JUNIOR teams during round robin games and not to finals. Only eligible and registered players can take the court in finals.

- 18.3** For SCNA SENIOR (18+ years) competitions in both summer and winter seasons:

- (a) Teams requiring fill-in players are able to borrow any eligible player from another SCNA SENIORS Team at any time without penalty, or any other player who meets requirements as outlined in Bylaw 7.
- (b) SENIOR players may play a maximum of four (4) games for another Team other than the Team to which they are registered in a single season without transferring to that Team for the duration of the season.
- (c) Teams may borrow players from JUNIORS as long as the player is fifteen (15) years of age and their inclusion has been approved by both Teams and game umpires.

Penalty: Non-offending team will be awarded four (4) premiership points for the match plus retain any goals scored, regardless of the game outcome. Offending team will forfeit goals scored, and will not be awarded any premiership points. Only players from the non-offending Team will be deemed to have participated in that game. Committee may discuss further sanctions for repeat offenders which will be considered on a case by case basis.

- 18.4** Bylaw 17.3 only applies to SENIOR teams during home and away games and is not applicable during finals. Only eligible and registered players can take the court in finals.

19. FINALS

- 19.1** Finals will be played at the conclusion of the regular rounds of a season.

- 19.2** The format for SCNA finals is as follows:

Beginners (7-10 years)	No finals for Beginners who will instead play two more round robin rounds.	
JUNIORS and SENIORS	Semi Finals	1 v 4 and 2 v 3
	Grand Finals	Winner of each Semi Final game

NOTE: As per the finals format outlined above, Bylaws 19.3 - 19.12 apply only to JUNIOR and SENIOR competitions

- 19.3** The ladder position of Teams at the conclusion of the regular home and away rounds of the season shall determine the Teams which qualify to participate in the finals. Ladder positions are to be calculated in accordance with Bylaws 16 and 17.
- 19.4** Bylaw 16 applies to finals matches in the same manner as regular season matches.
- 19.5** All team lists must be confirmed in writing by relevant JUNIOR and SENIOR Team Managers at least three (3) days prior to a scheduled final.
- 19.6** At the commencement of any finals game, a coin shall be tossed by the umpire for the captain whose team finished highest at the end of the regular rounds. Winner of the coin toss will have choice of end or centre pass.
- 19.7** If a final does not reach half time, it must be re-scheduled.
- 19.8 Drawn finals**
- (a) Games will be conducted and resolved in accordance with the "[Official Rules of Netball](#)" as amended or revised from time to time
 - (b) In the event of a drawn final at full time, there will be a two (2) minute break during which time there may be substitutions and/or team changes
 - (c) At the end of the two (2) minutes, there are a further two (2) halves of extra time played as follows:
 - (i) 4 minutes each end with 1 minute break for JUNIORS
 - (ii) 10 minutes each end with 1 minute break for SENIORS
 - (d) In the event of a drawn game at the end of extra time, Teams will continue to play until one Team leads by two (2) goals.
- 19.9** Medal/award presentations for all participants, plus Best and Fairest, will be made at the conclusion of the game.
- 19.10** The Committee will determine awards for premiers and runners-up in competitions.
- 19.11** If a team which has qualified for finals forfeits, the next team on the ladder will move up into the final four (4) to participate in finals.
- 19.12** Teams found playing an ineligible player during finals will be deemed to have lost that game.

20. PLAYER QUALIFICATION

- 20.1** Subject always to Bylaw 18, JUNIOR players shall be permitted to play in a maximum of two (2) age division(s) per round.
- 20.2** Subject always to Bylaw 18, SENIOR players shall be permitted to play a maximum of two (2) SENIOR games per round.
- 20.3** Players must play a minimum of five (5) games in that division throughout the season to be eligible for finals. For clarity, playing half a game for five (5) separate rounds is equivalent to playing five (5) games.
- 20.4** During home and away games, only players whose name appears in the team attendance list of the Live Scoring app is considered to have played the game. Exceptions will exist in the event of forfeited or cancelled games.
- 20.5** JUNIOR players are eligible to play in a SENIOR game from the age of fifteen (15). See Bylaw 11.1
- 20.6** SENIOR players are only allowed to compete in one (1) SENIOR team per season for finals.
- 20.7** SGVs can be used by any JUNIOR or SENIOR player for finals games as long as that player is eligible to compete in finals for that team. See Bylaw 20.3 and 20.4.

21. FORFEITS, WALKOVERS AND LATE STARTS

- 21.1** If a Team notifies the Association of their intent to forfeit **MORE THAN 24 hours** before the scheduled game time, the opposing team will be awarded four (4) points for the win. Only players from the non-offending

Team will be deemed to have participated in that game. Players of the offending Team will not be deemed to have participated in that game.

- 21.2** If a Team notifies the Association of their intent to forfeit **LESS THAN 24 hours** before the scheduled game time, the opposing team will be awarded four (4) points for the win plus ten (10) goals. The offending team will lose four (4) premiership points. Only players from the non-offending Team will be deemed to have participated in that game. Players of the offending Team will not be deemed to have participated in that game.
- 21.3** If a Team is not ready to start play on time, providing the opposing team has a minimum of five (5) players present and ready to play, one (1) goal will be awarded to the opposing team for every one (1) minute of delay, up until quarter time. If the offending team is still not ready to take the court, a walkover shall be declared and the goals awarded to the non-offending team will stand.
- 21.4** In the event of a walkover, a ten (10) to nil (0) score will stand in favour of the non-offending team. Only players from the non-offending Team will be deemed to have participated in that game. Players of the offending Team will not be deemed to have participated in that game.
- 21.5** In the event that both teams must forfeit a game, no points will be awarded and no goals will be recorded. Neither team's players will be deemed to have participated in that game.

22. CANCELLATIONS

- 22.1** When games are cancelled on account of a factor beyond the control of the relevant Teams (e.g. power outage, or other extenuating circumstances, weather or some other cause) the match will be deemed a draw. Both Teams will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture.
- 22.2** If a match that has commenced needs to be cancelled due to unforeseen circumstances, both teams will receive two (2) points regardless of the score at that time.
- 22.3** Four (4) points can only be awarded to a Team for winning a fully completed game.
- 22.4** In the event that a game is cancelled due to weather, a maximum of twelve (12) players for each Team can be deemed to have participated in the game.
- 22.5** Should circumstances occur which require successive rounds to be cancelled, the Committee will consider the position and determine a suitable course of action.

23. AWARDS

- 23.1** All participants in BEGINNER (7-10) teams for both summer and winter will receive a participation award as deemed appropriate by the Association.
- 23.2** All players who participate in a grand final will receive an award to be determined by the Association.
- 23.3** At the conclusion of all grand finals, a single player will receive a Best and Fairest award as decided by the game umpires and as deemed appropriate by the Association.

24. FUNDRAISING

- 24.1** The Association shall endeavour to conduct fundraising activities during each year.
- 24.2** The Committee shall determine the specific fundraising activities to be conducted.
- 24.3** Individual Teams must seek approval from the Committee for any individual fundraising activities they wish to conduct. Teams must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant, must be provided.
- 24.4** As appropriate, all Teams may be called upon to support the fundraising activities of the Association.

25. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 25.1** The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities relevant to SCNA or the game of netball.
- 25.2** The Association shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities that will help to enhance their duties within the Association or the game of netball.

26. ACCREDITATION

- 26.1** The Association shall take all reasonable steps to ensure that all relevant Officials have the appropriate minimum qualifications.
- 26.2** Where minimum accreditation standards are not met, the Association shall encourage and support the member(s) to achieve the minimum accreditation standard.
- 26.3** The Association will not appoint any person to an Official position unless that individual has achieved the minimum standard accreditation (as outlined in Bylaw 8), or is in the process of acquiring the minimum standard accreditation.

27. RISK MANAGEMENT

27.1 Injury Reporting

All Teams and Clubs are responsible for recording all injuries of the injured player (or players' guardian for players under 18) on the Association Injury Report Form.

27.2 Child Safety in Netball

- (a) The Association and all Teams are responsible for the observance, promotion, enforcement and monitoring of the [Netball Victoria Child Safety in Netball Policy](#) and the [Netball Victoria Child Safety in Netball Code of Conduct](#).
- (b) The Association and all Teams are responsible for the management and administration of the application of all Working with Children Check regulations, as outlined in the [Netball Victoria Child Safety in Netball Policy](#).
- (c) The Association and all Teams are responsible for the management and administration of complying with Netball Victoria's 11 Child Safety Standards.

27.3 Photography/Live footage

- (a) Teams or individuals wanting to take photographs or video footage during any Association game must seek approval from the opposing Team Manager or Coach.
- (b) Committee members taking photographs or live footage for Association purposes will be clearly identifiable with an SCNA vest, and will seek approval from both Teams prior to the game/s.
- (c) All Teams and individual players have the right to refuse having their photo taken, and their request must be respected.
- (d) No photographs or video footage is to be taken at BEGINNER or JUNIOR matches without the consent of both Team Managers.

27.4 Wurdi Baierr Stadium

- (a) Children are to be supervised at all times when in the stadium.
- (b) Stadium courts are reserved for Association games and can be used only by relevant teams during their allocated game time.
- (c) Wurdi Baierr Stadium staff will ensure the courts and amenities are free from hazards prior to all

Association and Team competitions, tournaments, games, programs and training.

- (d) Should any SCNA members become aware of potential hazards while on-site, they should report the issue immediately to a member of Wurdi Baierr staff who will take necessary action.

27.5 First Aid

- (a) There is a first aid kit available at all times at the Association's venue, Wurdi Baierr Stadium.
- (b) Wurdi Baierr Stadium staff are all qualified to administer first aid and will be available to assist at all Association competitions.
- (c) The first aid kit will be stored at Wurdi Baierr Stadium and all appropriate personnel (including Team managers, umpires and coaches) will have access to it if needed.
- (d) Staff at Wurdi Baierr Stadium will maintain the first aid kit supplies.

27.6 Emergency procedures

The Association will adhere to all relevant Emergency procedures as directed by on-site staff at Wurdi Baierr Stadium. Emergency phone numbers - ambulance, police and an emergency procedure plan - is displayed at the Association venue, and Team Managers are advised to familiarise themselves with the location of the plan and emergency phone numbers.

27.7 Heat

- (a) In the case of extreme weather conditions where the court temperature inside the stadium reaches 30 degrees, all quarters of affected games will be reduced as follows:

BEGINNERS (7-10 years)	5-minute quarters, 3-minute $\frac{1}{4}$ and $\frac{3}{4}$ breaks, 4-minute $\frac{1}{2}$ time break
JUNIORS (11-17 years)	6-minute quarters, 3-minute $\frac{1}{4}$ and $\frac{3}{4}$ breaks, 4-minute $\frac{1}{2}$ time break
SENIORS (18+ years)	8-minute quarters, 3-minute $\frac{1}{4}$ and $\frac{3}{4}$ breaks, 4-minute $\frac{1}{2}$ time break

- (b) Umpires may also call additional mandatory breaks after four (4) minutes of play if required.
- (c) In the event of weather conditions where the court temperature inside the stadium reaches or exceeds 35 degrees, all games will be cancelled. Affected teams will be notified by the Association.
- (d) In the event of Bylaw 27.7 (c) being invoked after a game has commenced:
 - (i) Any games cancelled prior to half time will be recorded as a draw.
 - (ii) Games cancelled after half time will have their scores stand.

27.8 Smoke Free

- (a) The Association adopts a smoke free policy.
- (b) Smoking is banned within 10 metres of an outdoor public sporting venue during organised underage sporting events and training sessions.

27.9 Responsible Serving of Alcohol in Sporting Clubs

- (a) No alcohol is permitted at Association games.
- (b) Where applicable, the Association will adopt a responsible serving of alcohol policy.
- (c) Players will not be permitted to take the court if under the influence of drugs or alcohol.

27.10 Sun Protection

- (a) Where applicable, the Association will adopt a sun smart policy.

27.11 Netball Australia and Netball Victoria Policies

- (a) The Association will adopt all relevant codes, policies, procedures and regulations from Netball Australia and Netball Victoria as amended from time to time.
- (b) All relevant policies and guidelines will be made available to Teams on the Association website.

27.12 Pregnancy

- (a) The Association is committed to providing a safe and enjoyable environment for all participants, and with regards to pregnant players will align with [Netball Australia's Pregnancy in Netball Policy](#).

27.13 Court Supervisor

- (a) The Association will endeavour to have an on-site representative at Association games, with a

- focus on rounds 1-3 of each season.
- (b) This representative, or Court Supervisor, will be clearly visible at all times with an SCNA vest, and will be able to assist as needed with the following tasks:
- (i) court set up,
 - (ii) maintain SCNA patron behaviour,
 - (iii) assist with SCNA member questions and player registrations,
 - (iv) assist stadium staff with first aid or other incidents as required.

28. DISPUTE RESOLUTION

- 28.1** Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Committee may impose such penalty. For any other breach of the Bylaws, the Committee will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.
- 28.2** The Association will seek advice and guidance from Netball Victoria as required in relation to any serious breaches of our Bylaws.
- 28.3** Any member who does not agree with a penalty or action of the Committee made under this Bylaw, may advise the Committee in writing within a timely manner following the penalty or decision being made. The Committee may then:
- (a) Discuss the issue with the relevant party and then make a decision regarding the matter. The Committee shall inform the party/s involved of their decision either verbally or in writing; or
 - (b) Have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.
- 28.4** Any penalty imposed under Bylaw 28.3 is final.
- 28.5 Complaints**
- (a) The Association has adopted a complaints procedure in line with [Netball Australia's Netball Integrity Policy Framework, Conduct and Disciplinary Policy](#).
 - (b) All complaints will be handled by the Association in accordance with [Netball Victoria Competitions Complaint Handling Regulation](#).
 - (c) Anyone from within the Association community, including players, Team Managers, coaches, umpires, Team Officials, spectators or guardians, can inform the Committee they wish to make a formal complaint, at which time the proper process and procedure can be outlined.
- 28.6 Discipline of an individual**
- Notwithstanding these bylaws, the Association is empowered to take such disciplinary action as deemed necessary against a Team, Team Manager, Team Official, player, umpire, parent/guardian or spectator who has been found guilty of any act, practice, conduct, matter or thing that is unbecoming or prejudicial to the interest and/or reputation of the Association.

29. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

- 29.1** Where these Bylaws are silent on a particular matter, a decision can be made by the Committee. An appropriate penalty may also be enforced.
- 29.2** In exceptional or extenuating circumstances, the Committee may, acting reasonably, alter, vary or waive the requirements set out in these bylaws relating to the Association.

30. INDEMNITY

- 30.1** Except where provided or required by law and such cannot be excluded, the Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the Association's activities as a member.

